Curriculum Committee

**April 19, 2019** (8-9:30am, CC127)

**Curriculum Committee Minutes**

May 20, 2016

**Meeting Agenda**

**Present**: Matthew Fox (ASG), Karen Ash, Nora Brodnicki, Rick Carino, Megan Feagles (Recorder), Sue Goff, Jason Kovac, Lupe Martinez, Lilly Mayer, Suzanne Munro, Tracy Nelson, Scot Pruyn, Lisa Reynolds, Tara Sprehe, Sarah Steidl, Dru Urbassik, Helen Wand, MaryJean Williams (Alternate Chair)

**Guests:** Lars Campbell, Bev Forney

**Absent**: Rich Albers, Dustin Bare, Dave Bradley, Elizabeth Carney, Frank Corona (Chair), Jeff Ennenga, Ida Flippo, Sharron Furno, Darlene Geiger, Shalee Hodgson, Kara Leonard, Mike Mattson, Jeff McAlpine (Alternate Chair), David Plotkin, Cynthia Risan

1. **Welcome & Introductions**
2. **Approval of Minutes**
	1. Approval of the April 5, 2019 minutes

**Motion to approve, approved**

1. **Consent Agenda**
	1. Course Number Changes
	2. Course Credits/Hours Change
	3. Course Title Change
	4. Reviewed Outlines for Approval

**Motion to approve, approved**

1. **Informational Items**
	1. **Consent Agenda Updates**
		1. Changes to course hours and/or credits have a potential effect on how faculty are paid.
		2. These changes will be sent to David Plotkin and the appropriate Dean for review before coming to Curriculum Committee as an agenda item needing Committee approval.
		3. The Curriculum Office will update the appropriate course process documents and flowcharts.
			1. *In progress, 4/19/19, MCF*
2. **Old Business**
3. **New Business**
	1. **Course Inactivations**
		1. BA-272
			1. Bev Forney presented
			2. Retail course, not in any programs. Not offered since 2008

*Motion to approve, approved*

* + 1. BA-281
			1. Bev Forney presented
			2. Not offered since 2017/SU. Department uses BA-280 for CWE.

*Motion to approve, approved*

* 1. **New Courses**
		1. MUS-207
		2. Lars Campbell presented
		3. Previously offered as an experimental course; department would like to include in a CTE program

*Motion to approve, approved*

* + 1. MUS-242
		2. Lars Campbell presented
		3. Previously offered as an experimental course; department would like to include in a CTE program

*Motion to approve, approved*

* 1. **Review Upcoming Membership Vacancies**
		1. MaryJean presented
		2. Deans are responsible for filling vacancies in their area
	2. **Curriculum Handbook Clean-Up**
		1. MaryJean presented
		2. Hasn’t been updated since 2015. Will need updating again after the new curriculum management software is implemented.
			1. Should we invest time now or wait until the new software is implemented?
				1. General consensus is to wait until the new software is implemented
			2. The Curriculum Office will add a note indicating that the information may be out of date and to look at the process documents or to contact the Curriculum Office for more information.
				1. *Note added and uploaded to website on 4/26/19 by MCF*
	3. **Discuss Need for Summer Meeting**
		1. MaryJean presented
		2. There is no backlog of course outlines to review so the Committee does not feel a need to convene over the summer.
1. **Closing Comments**

*-Meeting Adjourned-*

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| **Next Meeting: May 3, 2019 CC127 8-9:30am** |

**April 19, 2019** (8-9:30am, CC127)

**CONSENT AGENDA**

**1. Course Title Change**

|  |  |  |
| --- | --- | --- |
| **Course Number** | **Former Title** | **New Title** |
|  |  |  |

**2. Course Hours Change**

|  |  |  |
| --- | --- | --- |
| **Course Number** | **Title** | **Change** |
|  |  |  |

**3. Course Number Change**

|  |  |  |
| --- | --- | --- |
| **Course Number** | **Title** | **New Course Number** |
|  |  |  |

**4. Outlines Reviewed for Approval**

|  |  |  |  |
| --- | --- | --- | --- |
| **Course Number** | **Title** |

|  |
| --- |
| **Implementation** |

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| ART-101 | Art Appreciation | 2019/SU |
| CS-160 | Computer Science Orientation | 2019/SU |
| CS-161 | Computer Science I | 2019/SU |
| CS-260 | Data Structures | 2019/SU |
| G-148 | Volcanoes & Earthquakes | 2019/SU |
| GER-203 | Second-Year German III | 2019/SU |